



Letter of Invitation

REQUEST FOR PROPOSAL

Ministry of Finance & Economic
Development
Bairiki, Tarawa
Republic of Kiribati

To Whom It May Concern,

The **Ministry of [insert name]** invites Proposals from Tenderers to execute the Works described in this Request for Proposal (RFP) as below.

Procurement No: 25-W001-24
Issue Date: 07/11/24
RFP Closing Date: 2/12/24– 5pm (Tarawa Time)*
Procurement Title: Request for Proposal (RFP) for Construction works for renovation of MFED Restroom

This RFP consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit the Proposal
- Time Schedule for the RFP/procurement process
- Specification of Works to be executed
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Works
- General Contract Conditions for the Supply of Works
- Certificate of Compliance Form
- Availability of Financial Resources form

A Contractor will be selected based on the competitive procurement procedure described in this RFP.

Sincerely,

Ruteta Tetabo

Ag.Senior Assistant Secretary, MFED

Official email address: procurement@mfep.gov.ki

** Please note that late submissions will not be considered*